

Description of Duties for Greeter at the Johnson Visitor Center

Place:

Be at the Johnson Visitor Center to greet visitors as they depart the shuttles arriving from the parking lot.

Time:

Generally 10 a.m. to 2 p.m. on tour days throughout the season. We ask for at least one day per month or more during the season.

Duties:

- 1) Greet and welcome visitors as they arrive. Direct them to the ticket windows and restrooms as requested.
- 2) Let visitors know which tours are available or which are sold out, how often each type of tour is running, and when the next one departs.
- 3) Explain and encourage Wilds memberships if people are interested.
- 4) Talk to the visitors about other things to see and do while they wait, such as where food is available, viewing the orientation video, walking out on the point to view the scenery and pasture areas, walking up to the wind harp, etc.
- 5) Ask the visitors if they have any questions and answer their questions or introduce visitor to staff who can answer.
- 6) As a Greeter, we do our best to assist visitors in any way we can in order for them to have a memorable and enjoyable day at the Wilds.
- 7) Check with tour guides to see if they want your help to collect tickets as the visitors board the Safari Transports. Assist with the cleaning the Transport windows, if able and needed.
- 8) Offer assistance to elderly, toddlers, and handicap persons getting off the shuttle by extending your hand and asking "May I help you?"

Qualifications:

- 1) Ability to stand and walk for several hours.
- 2) Ability to be outdoors in heat and sun or other weather conditions.
- 3) Willingness to engage people in conversation.
- 4) Good listener.

Benefits:

- 1) Meet lots of wonderful people from Ohio and other states and countries.
- 2) Work with terrific staff.

Dress Code:

- 1) Nametag should be worn if available.
- 2) Khaki pants or shorts (close to knee length.)
- 3) Red Wilds Volunteer shirt (must be purchased.)
- 4) Neat, clean appearance.
- 5) No logos on apparel other than the Wilds.